

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
June 14, 2022 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti
Mrs. Melissa Arcaro Burns
Mrs. Jill Fallows Macaluso
Mrs. Cheryl Makopoulos
Mrs. Claudine Morano
Ms. Lauren Romano
Mr. Mark Villanueva

Dr. Mark Snyder, Vice President
Mr. Maurice Weeks, President

Mr. John Comegno, Esq., Solicitor
Mr. Michael Volpe, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #22-318:

May 17, 2022 Executive Session
May 17, 2022 Regular Meeting

May 31, 2022 Executive Session
May 31, 2022 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. President's Remarks

D. Superintendent's Monthly Report

- General Updates
- Retirement Recognition:
 - High School: Larry Johnson, John Bishop, Marjorie Lipinsky
 - WAMS: Margaret Valora, Charlotte Heenan, Judith Mure
 - UES: Barbie Kelleher

E. Student Board Representatives

F. Board Committee Reports – Questions and Comments

G. Public Comment on Agenda Items

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – April, 2022 – Exhibit #22-319
2. **Treasurer's Report** – April, 2022 – Exhibit #22-320
3. **Cafeteria Report** – May, 2022 – Exhibit #22-321

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of April, 2022 attached as Exhibit #22-322.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$8,073,769.09 attached as Exhibit #22-323.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 7410 Maintenance and Repair
- Regulation 7410.01 Facilities Maintenance, Repair Scheduling & Accounting
- Policy 7510 Use of School Facilities
- Policy 8420 Emergency and Crisis Situation
- Policy 9320 Cooperation with Law Enforcement Agencies
- Regulation 9320 Cooperation with Law Enforcement Agencies

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-324.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be entered on second reading:

- Policy 2417 Student Intervention and Referral Services

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and listed above as Exhibit #22-325.

Approval of Items 1 – 2:

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Home Instruction 2021-2022

Approval is requested for Home Instruction for students during the 2021-2022 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #22-326 for the 2021-2022 school year.

2. Special Education Out-of-District Placements 2021-2022

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #22-327 for the 2021-22 school year at the locations indicated at the approved tuition rates with transportation provided.

3. Special Education Out-of-District Placements 2022-2023

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #22-328 for the 2022-23 school year at the locations indicated at the approved tuition rates with transportation provided.

4. Burlington County Alternative School Placement for 2022-2023

The students listed are recommended for placement in the program at Burlington County Alternative School for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the students on Exhibit #22-329 for the 2022-2023 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

5. Special Education In-District Placements 2022-2023

The following students with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #22-330 for placement in a Moorestown Township Special Education Program for the 2022-2023 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

6. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #22-331 with Carolyn Rodgers to provide consulting services for students with special needs.

7. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #22-332 with Brandon Denis to provide consulting services for students with special needs.

8. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #22-333 with Brett DiNovi & Associates, LLC to provide consulting and school-based services for students with an Individual Education Plans.

Approval of Items 1 – 8:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-334.

2. Donations

MOTION:

I recommend the Board accept the following donations:

- \$100 from Helen and Robert Dominy to be used by the HS Boys Golf Program
- \$1,000 from the Moorestown Alumni Football Club to be used for the HS Football Program
- \$14,000 from the Moorestown Boys Lacrosse Organization to be used for the HS Boys Lacrosse Program

3. Annual Meeting Notice

MOTION:

It is recommended that the schedule of regular monthly Board meetings and special Executive meetings be adopted as listed in Exhibit #22-335.

4. Non-Resident Tuition Students

A resolution is requested approving acceptance of non-resident tuition students for the 2022-2023 school year.

MOTION:

I recommend that the Board approve the 2022-2023 non-resident tuition students as listed in Exhibit #22-336.

5. Summer Enrichment and Extended Day Care (EDC) Tuition Rates 2022-2023

MOTION:

I recommend the Board approve the 2022-2023 Extended Day Care (EDC) tuition rates attached as Exhibit #22-337.

6. Bus Emergency Evacuation Drills

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2021-22 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #22-338.

7. Interlocal Services Agreement – IT Services

MOTION:

A resolution is requested approving the shared services agreement with Delanco Township Board of Education as per attached Exhibit #22-339.

8. Burlington County Educational Services Unit Resolution

The Burlington County Educational Services Unit was formed to coordinate and provide certain services for local school districts in Burlington County. Approval of the following Joint Transportation Agreements will allow Moorestown to participate in transportation services coordinated through this program.

MOTION:

I recommend that the Board approve Burlington County Educational Services Unit Joint Transportation Agreements for 2022-23, as listed in Exhibit #22-340.

9. Burlington County Educational Services Unit Non-Public Contracted Services 2022-23

The Burlington County Educational Services Unit has provided services on behalf of Moorestown Township Public Schools to non-public schools pursuant to the requirements of NP Chapters 192/193, Chapter 226 (Nursing), IDEA and IDEA-ARP.

MOTION:

I recommend that the Board approve the agreements, attached as Exhibit #22-341 with Burlington County Educational Services Unit for non-public Chapters 192/193, Chapter 226 (Nursing), IDEA and IDEA-ARP services for 2022-23.

10. Athletic Organization Membership 2022-23**MOTION:**

I recommend that the Board approve the 2022-23 memberships in the New Jersey State Interscholastic Athletic Association, the South Jersey Interscholastic Swim League for Girls Swimming, the Olympic Conference for Girls Golf and the West Jersey Football League for Football.

11. Comprehensive Equity Plan (CEP) 2022-23 Statement of Assurance

All public schools are mandated to develop a three-year Comprehensive Equity Plan (CEP). The CEP is designed to identify and correct all discriminatory and inequitable policies, programs, practices and conditions within or affecting the district. The CEP enables the district to demonstrate compliance with all applicable laws, codes, and regulations.

MOTION:

The following resolutions are requested, as per the attached Exhibit #22-342:

- Resolution to appoint Director of Human Resources, Inclusion and Diversity, Carole Butler as Affirmative Action Officer for the 2022-23 school year
- Resolution authorizing the submission of the Statement of Assurance to extend the 2019-2022 Comprehensive Equity Plan for one calendar year
- Resolution authorizing the Affirmative Action Team to conduct the Needs Assessment and develop a Comprehensive Equity Plan for submission in the 2022-23 school year

12. Student Transportation Bid Award

MOTION:

I recommend the Board approve the bid results attached as Exhibit #22-343 for Bid #22-6 "Student Transportation Services To and From School", opened on May 17, 2022 at 10:00 a.m., and award a contract to GST Transport in the amount of \$219,401.00, to Hillman's Bus Service in the amount of \$177,450.00, to Holcomb Transportation in the amount of \$89,680.50 and to Safety Bus Service in the amount of \$314,496.00.

Route	Provider	Per Diem	Annual
HS60	Safety	\$144.00	\$26,208.00
UES60	Safety	\$144.00	\$26,208.00
GB60	Safety	\$144.00	\$26,208.00
HS61	Safety	\$144.00	\$26,208.00
UES61	Safety	\$144.00	\$26,208.00
MR61	Safety	\$144.00	\$26,208.00
HS62	Safety	\$144.00	\$26,208.00
UES62	Safety	\$144.00	\$26,208.00
GB62	Safety	\$144.00	\$26,208.00
HS63	Safety	\$144.00	\$26,208.00
UES63	Safety	\$144.00	\$26,208.00
GB63	Safety	\$144.00	\$26,208.00
MS64	Hillman's	\$162.50	\$29,575.00
UES64	Hillman's	\$162.50	\$29,575.00
GB64	Hillman's	\$162.50	\$29,575.00
MS65	Holcomb	\$164.25	\$29,893.50
UES65	Holcomb	\$164.25	\$29,893.50
MR65	Holcomb	\$164.25	\$29,893.50
MS66	GST	\$127.50	\$23,205.00
UES66	GST	\$127.50	\$23,205.00
SV66	GST	\$127.50	\$23,205.00
HS67	GST	\$109.00	\$19,838.00
MS67	GST	\$109.00	\$19,838.00
UES67	GST	\$109.00	\$19,838.00
SV67	GST	\$109.00	\$19,838.00
HS68	GST	\$129.00	\$23,478.00
UES68	GST	\$129.00	\$23,478.00
SV68	GST	\$129.00	\$23,478.00
HS69	Hillman's	\$162.50	\$29,575.00
MR69	Hillman's	\$162.50	\$29,575.00
245 Late Run	Hillman's	\$162.50	\$29,575.00
TOTAL:			\$801,027.50

13. Chapter 47 Annual Notification

MOTION:

Pursuant to PL 2015, Chapter 47 the Moorestown Board of Education intends to renew, award, or permit to expire the contracts previously awarded by the board of education, as attached in Exhibit #22-344. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

14. Resolution for Participation in Joint Services Agreement

MOTION:

I recommend that the Board approve a resolution authorizing Moorestown Township Board of Education to enter into a Joint Services Agreement with Central Jersey Program for Recruitment of Diverse Educators ("CJ PRIDE"), attached as Exhibit #22-345.

15. Teacher Evaluation System Annual Adoption

MOTION:

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, the superintendent recommends that the Moorestown Township Public Schools Teacher Evaluation Model be adopted by the Moorestown Township Public Schools;

Therefore, The Board of Education adopts the Moorestown Township Public Schools Teacher Evaluation Model for the 2022-2023 school year.

16. Principal Evaluation System Annual Adoption

MOTION:

Whereas, The Teacher Effectiveness and Accountability for the Children of New Jersey Act requires all New Jersey Public School districts to adopt educator evaluation rubrics that include state-approved teacher and principal practice evaluation instruments; and

Whereas, the superintendent recommends that the Mid-Continent Research for Education and Learning (McREL) Balanced Leadership Principal Evaluation Model be adopted by the Moorestown Township Public Schools;

Therefore, The Board of Education adopts the Mid-Continent Research for Education and Learning (McREL) Balanced Leadership Principal Evaluation Model for the 2022-2023 school year.

17. Transfer to Capital Reserve (not to exceed)

MOTION:

WHEREAS, N.J.S.A. 6A:23A-14.4 et seq permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Moorestown Township Board of Education has determined that up to \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Moorestown Township Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

18. Approval of Codicil to the MEA/Board of Education Agreement

MOTION:

I recommend that the Board approve the codicil to the MEA/Board of Education Agreement July 1, 2022 – June 30, 2025, as per the attached Exhibit #22-346.

19. Bid Award – Janitorial Services

MOTION:

WHEREAS, the Moorestown Township School District Board of Education ("the Board") advertised for bids for Janitorial Services for Moorestown High School, William Allen Middle School, Upper Elementary School, South Valley Elementary School, Mary Roberts Elementary School, George Baker Elementary School and the Administration Building ("Janitorial Services"); and

WHEREAS, the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. (the "Contracts Law"), provides that the Board must award bids to the lowest responsive and responsible bidder for a project, as defined in the Contracts Law; and

WHEREAS, the Board received and publicly opened _____ bids on June 10, 2022, in connection with the Janitorial Services; and

WHEREAS, after such review, the bid of the following bidder was determined to be the lowest responsive and responsible bid:

<u>Successful Bidder</u>	<u>Services to be Provided</u>	<u>Bid Amount</u>
	Custodial Services	
	Year 1- 7/1/22-6/30/23	Year 1: \$ _____
	Year 2- 7/1/23-6/30/24	Year 2: \$ _____
		Total: \$ _____
(BASE BID)		

BE IT RESOLVED by the Board as follows:

Section 1. That the bid of _____ for the Janitorial Services is both the lowest responsive and responsible bid as such terms are defined in the Contracts Law.

Section 2. That the Board hereby authorizes the School Business Administrator/Board Secretary to execute a contract with _____ for the period beginning July 1, 2022 and continuing through June 30, 2023.

This resolution will take effect immediately on this June 14, 2022.

20. FY2022 Emergent and Capital Maintenance Needs Grant

MOTION:

The Moorestown Township Public Schools' FY2022 Emergent and Capital Maintenance Needs Grant requires Board of Education approval. This grant in the amount of \$100,148 will be utilized for all costs associated with window replacements at the Upper Elementary School including architect and engineering costs.

MOTION:

I recommend that the Board hereby authorize the submission of the FY2022 Emergent and Capital Maintenance Needs Grant, and accepts the grant award of these funds upon the subsequent approval of the application.

21. Settlement Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Student #4001213 and the Moorestown Township Board of Education attached as Exhibit #22-347.

Approval of Items 1 – 21:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

- 1. Appointments** - Exhibit #22-348
- 2. Retirement** - Exhibit #22-349
- 3. Resignation** - Exhibit #22-350
- 4. Leaves of Absence** - Exhibit #22-351
- 5. Substitutes** - Exhibit #22-352
- 6. Change in Hours and Adjustment to Salary** - Exhibit #22-353
- 7. 2022-2023 Reappointments - MAA** - Exhibit #22-354
- 8. 2022-2023 Reappointments – Non-Affiliated** - Exhibit #22-355

- 9. 2022-2023 Reappointments - Secretaries - Exhibit #22-356**
- 10. 2022-2023 Reappointments - Paraprofessional - Exhibit #22-357**
- 11. 2022-2023 Reappointments – Buildings & Grounds - Exhibit #22-358**
- 12. 2022-2023 Reappointments – Bus Drivers - Exhibit #22-359**
- 13. 2022-2023 Reappointments – EDC Staff - Exhibit #22-360**
- 14. 2022-2023 Reappointments – Educational Services - Exhibit #22-361**
- 15. 2022-2023 Reappointments – Job Coach - Exhibit #22-362**
- 16. Delanco Shared Services Incentive - Exhibit #22-363**
- 17. Black Seal Stipend - Exhibit #22-364**
- 18. Athletics/Co-Curricular/Clubs - Exhibit #22-365**
- 19. Volunteers - Exhibit #22-366**
- 20. Homebound Instructors - Exhibit #22-367**
- 21. Presenters - Exhibit #22-368**
- 22. Curriculum Writing Staff - Exhibit #22-369**
- 23. Extended School Year Staff - Exhibit #22-370**
- 24. Supplemental Reading & Math - Exhibit #22-371**
- 25. ESSA/ESSER Summer Teaching Staff - Exhibit #22-372**
- 26. Summer Enrichment Staff - Exhibit #22-373**
- 27. Summer Transportation Staff - Exhibit #22-374**
- 28. CST Summer Evaluations Staff - Exhibit #22-375**
- 29. Summer Staff Hours - Exhibit #22-376**
- 30. Summer Painters - Exhibit #22-377**
- 31. Special Projects Assistant Manager Job Description - Exhibit #22-378**
- 32. Nighttime Head Custodian Job Description - Exhibit #22-379**

Approval of Items 1 – 32:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Suspensions

A. Suspensions – Exhibit #22-380

B. Superintendent's HIB Report**MOTION:**

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Substantiated
 - UES - #12
- Unsubstantiated
 - HS - #9
 - SV - #1

Moved by: _____ Second: _____ Vote: _____

XI. Informational Only**A. Enrollment Information – June 1, 2022**

School	2020-2021	2021-2022
High School	1280	1283
Middle School	625	611
Upper Elementary School	851	869
Elementary School	1054	1098
Total	3810	3861

B. Old Business**C. New Business****XII. Public Comment****1. Open Public Comment****MOTION:**

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment**3. Close Public Comment****MOTION:**

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XIII. Good of the Order**XIV. Adjournment**

Moved by: _____ Second: _____ Vote: _____